



TUNÇTAŞ CAM SANAYİİ VE TİCARET A.Ş.
DATA SUBJECT APPLICATION FORM

1. Application Method:

You may submit your requests concerning your rights listed in Article 11 of the Law on the Protection of Personal Data No. 6698 (the “**Law**”) to the data controller **Tunçtaş Cam Sanayii ve Ticaret A.Ş.** (the “**Company**”) through one of the methods set out below, as described in Article 13 of the Law and Article 5 of the Communiqué on the Procedures and Principles for Applications to the Data Controller.

Application Method	Address for Submission	Information to Be Stated in the Submission
In-Person Application (The applicant appearing in person with a document verifying their identity)	Kemalpaşa OSB Mah. 641 Sok. No:37, Kemalpaşa / İzmir 35730	The notification envelope shall be marked “Application under the Law on the Protection of Personal Data”.
Registered Electronic Mail (KEP)	tunctas@hs03.kep.tr	The e-mail subject line shall read “Application under the Law on the Protection of Personal Data”.
Via an e-mail address previously notified to our Company and registered in our Company’s system	kvkk.tunctas@egekimya.com	The e-mail subject line shall read “ <i>Application under the Law on the Protection of Personal Data</i> ”.
Notification via Notary Public	Kemalpaşa OSB Mah. 641 Sok. No:37, Kemalpaşa / İzmir 35730	The notification envelope shall be marked “ <i>Application under the Law on the Protection of Personal Data</i> ”.

Pursuant to paragraph 2 of Article 13 of the Law, your applications submitted to us will be answered within thirty days from the date your request reaches us, depending on the nature of the request. Pursuant to Article 13 of the Law, our responses will be delivered to you in writing in accordance with the preference you indicate in Section 5 below.

2. Your Identity and Contact Information:

Please fill in the fields below so that we can contact you and verify your identity.

Name and Surname	
T.R. Identity Number / Passport Number or Identity Number for Foreign Nationals	
Residential or Business Address for Notification	
E-mail Address, Telephone Number or Fax Number for Notification, if Any	

3. Please specify your relationship with our Company. (Customer, business partner, job applicant, former employee, third-party company employee, shareholder, etc.)

(...) Customer (...) Visitor (...) Employee	(...) Business Partner (...) Other
Department you are in contact with at our Company: Subject:	

(...) I am a Former Employee Years of Employment: (...) Other:	(...) I Have Submitted a Job Application / CV Date: (...) I am an Employee of a Third-Party Company Please specify your company and position
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4. Please describe your request under the Law in detail:

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5. Please select how you would like our response to your application to be delivered:

☐ I would like the response to be sent to my postal address.

☐ I would like the response to be sent to my e-mail address.

(If you choose the e-mail method, we will be able to respond to you more quickly.)

This application form has been prepared in order to determine your relationship with our Company, to fully identify your personal data processed by our Company, if any, and to respond to your application accurately and within the legal period. In order to eliminate the legal risks that may arise from unlawful and unjustified data sharing and, in particular, to ensure the security of your personal data, our Company reserves the right to request additional documents and information for the purpose of verifying identity and authority. If the information you provide regarding your requests under this form is not accurate and up to date, or if an unauthorized application is made, our Company accepts no liability for requests arising from such inaccurate information or unauthorized application.

The fee policy for data subject applications is applied as set out in the Communiqué on the Procedures and Principles for Applications to the Data Controller.

Applicant (Data Subject) Name and Surname:

Application Date :

Signature :